



Volcano Community Services District

P.O. Box 72

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VolcanoCSD.org

## AGENDA

Thursday August 6, 2020

**Virtual meeting (see notes below)**

**Regular Session 7:00 P.M.**

**Agenda as follows:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability –related modification or accommodation to participate in this meeting, then please contact Sharon Owens at (775) 771-8768 or email VolcanoCSD@gmail.com Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Floor discussion (or virtual), at board discretion will be limited to 3 minutes per subject per individual – At the VCSD board's discretion, agenda items may be taken out of or order.

**CONSENT AGENDA:** Items on the - agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board member.

1. Minutes of the previous regular meeting
2. June & July Expenditures

**CORRESPONDENCE AND AGENDA-RELATED DOCUMENTS:**

Laboratory reports –**to District Engineer Report**

1. Cathy Castillo Engagement Letter – Informational & Agenda item #10
2. Email from Steve Cannon – Agenda item #1

*In compliance with the current state Covid-19 policy and the updated Brown Act, the **VCSD** will hold its **regularly scheduled meeting** in a virtual setting.*

*Time: **August 6, 2020 07:00 PM** (please login or call in a few minutes early)*

**Join by Computer -**

<https://us02web.zoom.us/j/83129577086> (copy and paste into browser)

*(You will be instructed to load the zoom app; you must do so to participate online)*

**Meeting ID: 831 2957 7086**

**Join by Telephone –** (long distance rates may apply)

1(669) 900-9128

Thanks! Sharon Owens, General Manager – 775-771-8768

Call/text if you are having problems joining the meeting.

**Meeting items on other side:**

**MEETING CALLED TO ORDER:** Minutes of regular meetings are recorded by electronic device. Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Each person may have up to three minutes to comment. Any matter that requires action will be referred to Staff for a report and action.

**STAFF REPORTS/ITEMS:**

**Billing Secretary, Treasurers/Secretary Report:** S. Owens

- Special District/Water Attorney on retainer – **Action**
- County collection - **Action**

**District Engineer's Report** – G. Barnes

- Tree removal near the water treatment building – **Update**
- The area around the water treatment plant needs to have someone clean up all the fallen pine needle - **Action**
- The trail to the Cleveland tunnel is overgrown and needs attention - **Action**
- Backflow device certification – **Action**
- Laboratory – possible change in company – **Action**
- Curb stops – exercise them - **Action**
- Capital Improvements:
  - 2014-2018 Capital Improvement Plan – **action**
  - Long Term Strategic Plan - **Action**
  - Hydrant addition/repair & Hydrant survey – **Action**
  - Increase water storage supply – possible grant funding – **Action**
  - Fire Hydrants – **Action**
- Curb stops, turning them off – **Action**

**Hall/Park Manager's Report** – A. Macheel

**Armory Hall Items:**

- a. Covid-19 pandemic – Hall & Park rentals/Usage – **Action/Update**
  - i. Cancel protocol – **Action/Update**
  - ii. Shelter situation protocol – **Action/Update**
- b. Sign for park for no BBQ's – **Action**
- c. Hall Storage – **Action**
- d. Hall donation box – **Action**
- e. Reservations – **Action**
- f. Hall stairs – metal strip replacement and painting of steps – **Action**
- g. Septic – **Action**
- h. Public restroom locking up - **Action**

**Regular Meeting AGENDA ITEMS Current:**

1. Ben Peterson – Eagle Scout Project - **Action**
2. Restroom arrangement with D. Dunn/Country Store - **Action**
3. VCA – Colleen Rogers – **informational**
4. LAFCO, VCSD update - **Action**
5. Cemetery Maintenance & Headstone replacement - **Action**
6. Restroom donations – collect from local businesses – **Action**
  - a. Theater usage, portable potties -
7. Insurance Restroom & Water Tank and other items- **Action**
8. Late payment policy – **Action**
9. Rate Increase – **Action**
10. Annual Audit - **Action**
11. Double meter properties – restore – **Action**
12. Prop 68 parks and recreation funds - **Action**

**Follow up from previous meeting(s)**

**Hearing for those who wish to address the board:**

**Adjournment**