



Volcano Community Services District | MINUTES

November 2, 2023 | 7:00 pm | Armory Hall, Volcano CA

Meeting called by N. Bailey

Acting Secretary: R. Korematsu

Directors Present:

C. Corral, R. Korematsu, M. Sorenson

J. Norcross

Absent: N. Bailey

CONSENT AGENDA

October 2023 Regular Minutes and October 2023 Expenditures were on the consent agenda. Checks were issued in the amount of \$8648.66 and deposits were received in the amount of \$12166.95 (minus CD withdrawn in the amount of 5757.70).

MOTION: C. Corral made a motion to accept the October 2023 Regular Minutes and October 2023 Expenditures. M. Sorenson seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

STAFF REPORTS

1. Secretary — R. Korematsu

No report.

2. Hall/Park Manger Report—N. Bailey

No report.

3. Billing – Ivan Dana

No report.

4. Hall Committee

R. Zehender wants to reach out to Boy Scouts and see if an Eagle Scout would like to do the painting project. He will be speaking on behalf of the Board and will contact C. Corral for any access or other questions. Outside lights will now be on now permanently through the use of inexpensive LED lights.

5. Meter Reader's Report — R. Zehender

The meters will be read this coming weekend.

DISTRICT ENGINEER (DE) REPORT – Nick Lawson

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe. Plant 23 gpm, black pipe is 1 gpm, tunnel is 20 gpm.
2. Procedure for testing Backflow Pine Grove CSD-M. Sorensen reported it is a requirement to have a backflow certification if there is any other water source. C. Corral volunteered to send the letters next year and follow up on ensuring that backflow certification is done.

3. Build a weir outside the tunnel. Doug Ketron and Nick Lawson will be getting some measurements. George and DE will be starting this at the beginning of 2024.
4. Develop a capital improvement plan so that the District can prioritize projects. M.Sorensen is working on an Excel Spread Sheet which will be presented to the Board when complete. M. Sorensen will discuss with N. Lawson. Nick Lawson sent today what he wanted added to the Capital Improvements Project. M. Sorensen will be updating CIP and sending around to the Board Members.
5. Updated District Engineers contracts-M. Sorensen. **ACTION**. The contracts have been reviewed by board members and are ready for signature.
6. Lock broken on plant door –M. Sorensen **ACTION** This will be fixed soon.
7. DE Invoice for float and float installation. The payment is on hold until the DE can submit detailed billing information.
8. Other Items:
 - a. George Barnes will be signing his contract with the VCSD in January.
 - b. Doug Ketron has not gotten the information from PG&E.
 - c. Doorknobs and deadbolts will be changed on the pump house and plant.

REGULAR AGENDA

1. Michael Adams –N.Bailey. **ACTION** Table this issue until next meeting.
2. Delinquent Water Notice sent to Meter #6- Information N. Bailey. The second letter notice will be sent to the Meter #6 bill payer and property owner. J. Norcross will follow up with N. Bailey to get a copy of what was sent to the rate payer.
3. Old Redwood Tank-J. Norcross **ACTION** Jim Miller went and looked at the wood and will clean up the area and pay \$400 to the VSCD.
4. Board to review internal controls as indicated in the audit and consider adoption as operational improvements- R. Korematsu **ACTION** Tabled until next month.
5. Letter to PG&E from D. Ketron-Information.

Hearing for those who wish to address the board (limited to 3 minutes per person) Peter Suden joined the meeting and introduced himself as a new residence. Mr. Wolfbrandt joined the meeting and was welcomed by the Board for his attendance.

Meeting was adjourned at 8:04 pm.

NEXT REGULAR MEETING: December 7, 2023 AT 7:00 PM

Submitted by: 
Rebecca Korematsu, Secretary (A)



Volcano Community Services District
P.O. Box 72
Volcano, California 95689

BOARD OF DIRECTORS

NANCY BAILEY (209) 296-4899
CYNTHIA CORRAL (408) 646-7997
REBECCA KOREMATSU (209) 296-1995
JANE NORCROSS (209) 296-4959
MIKE SORENSEN (209) 296-7664

AGENDA

GENERAL MEETING

Thursday November 2, 2023

Armory Hall, Volcano

7:00 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Nancy Bailey at 209/296-4899. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Floor discussion at board discretion will be limited to 5 minutes per subject per individual.

CONSENT AGENDA: Items on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board Member.

1. Minutes of the regular meeting of October 5, 2023.
2. October expenditures and income.

MEETING CALLED TO ORDER: Minutes of regular meetings are recorded on the Secretary's computer. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Any matter that requires an action will be referred to the Board for a report and action at a subsequent Board Meeting.

STAFF REPORTS:

Secretary-R. Korematsu
Hall/Park Manager Report-N. Bailey.
Billing-I. Dana.
Hall Committee-Hall Manager effective January 1, 2024 and updated information.
Meter Reading-R. Zender

DISTRICT ENGINEERS REPORT- Nick Lawson

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe.
2. Procedure for testing Backflow Pine Grove CSD-M. Sorensen .
3. Build weir outside Cleveland Tunnel- D.Ketron. N. Lawson will get some measurements.
4. Develop a capital improvement plan so that the District can prioritize projects. M..Sorensen is working on an Excel Spread Sheet which will be presented to the Board when complete. M. Sorensen will discuss with N. Lawson. .
5. Updated District Engineers contracts-M. Sorensen. **ACTION**.
6. Lock broken on plant door -M. Sorensen **ACTION**
7. Invoice N. Lawson. **ACTION**

AGENDA

1. Michael Adams -N.Bailey. **ACTION**
2. Delinquent Water Notice sent to Meter #6- Information N. Bailey
3. Old Redwood Tank-J. Norcross **ACTION**
4. Board to review internal controls as indicated in the audit and consider adoption as operational improvements- R. Korematsu **ACTION**
5. Letter to PG&E from D. Ketron-Information

Follow up from previous meeting (s)

Hearing from those who wish to address the Board (limited to 3 minutes per person)

To The Board of Directors: Cynthia Corral, Rebecca Korematsu, Jane Norcross, Michael Sorensen
From: Nancy Bailey
Subject: Bills paid October 1, 2023-October 31, 2023

2134	Void	
2135 Nick Lawson	September approved by Board	1000.00
2136 Alliant	SLIP Insurance	4451.69
2137 Filtration Technology	Rosedale	3196.97
Total		8648.66

Closed CD 270266129	September approved by Board	5757.70
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Deposits: 1698.14 (100.00 Hall), 327.99, 1861.86 (100.00 Hall), 5757.70 from closed CD, 515.13, 2006.13.

Total	12166.95
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Checking Balance October 31, 2023: 7997.11

Statement from Bank of Stockton not received.

El Dorado Savings Bank CD	12630.95
Bank of Stockton CD	27656.29

D. R. KETRON
Mining & Civil Projects
P.O. Box 12
VOLCANO, CA 95689
(209 601-2308)

October 20, 2023

Susan Jones, Supervisor
Pacific Gas & Electric Company
P.O. Box 997310
Sacramento, CA 95899-7300

Re: New service connection

Dear Ms. Jones:

Thank you for your response to my previous correspondence regarding service to the Volcano Community Services District water treatment plant. Per your request, I have called the Customer Service phone number, and after 5½ minutes of irrelevant questions and comments, I was finally directed to a Customer Service Representative. However, Customer Service Representatives are not available 7 AM to 9 PM as noted in your letter, so I have not been able to make progress in this matter. I am not sure what additional information can be needed. I have described the situation and identified the solution right to the actual pole to be involved in a simple installation of a service connection.

Is there a way to contact a real person with the proper authority without having to submit to additional non-productive time?

Sincerely,

Doug Ketron

cc: Nancy Bailey, VCSD

~~#3~~
#4

Subject: Service for Treatment Plant
From: Doug Ketron <dketron@volcano.net>
Date: 11/1/2023, 7:42 PM
To: Nancy Bailey <nance@volcano.net>

Nancy:

I finally had a call from PG&E and went through the application for service. The form is almost entirely irrelevant, but each field needed an entry, so I just started filling in so the application could be accepted as complete. From the process to date, I can only assume that rather than call for a simple explanation, it will take PG&E a long time to go through their process without any assurance that they can handle such a simple matter. For your information, I have attached a copy of the application. Let's hope there is someone less stupid than the wizard in charge of this system who can understand the situation and calls to discuss the issue.

Doug

— Attachments: —

PG&E Application Summary.pdf

79.1 KB

10/21/23

MEMO
MEMO

Joe Wolfbrandt
Production Manager • Lodi

TO THE BOARD OF DIRECTORS
VOLCANO COMMUNITY
SERVICES DISTRICT

HELLO EVERYONE,

IF A VACANCY OCCURS ON
THE BOARD OF THE VCSD,
I WOULD LIKE TO MAKE
MYSELF AVAILABLE TO SERVE.
I HAVE DONE THIS BEFORE, AND
I AM NOW WILLING TO SERVE
AGAIN.

PLEASE CONSIDER ME IF A
POSITION DOES BECOME
AVAILABLE.

RESPECTFULLY,
JOE WOLFBRANDT
METER # 1

#9