



Volcano Community Services District
P.O. Box 72
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VolcanoCSD.org

AGENDA

Thursday February 3, 2022

Regular Session @ 7pm

Armory Hall – In person

Agenda as follows:

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability –related modification or accommodation to participate in this meeting, then please contact Sharon Owens at (775) 771-8768 or email VolcanoCSD@gmail.com Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Floor discussion (or virtual), at board discretion will be limited to 3 minutes per subject per individual – At the VCSD board's discretion, agenda items may be taken out of or order.

CONSENT AGENDA: Items on the - agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board member.

1. Minutes of the previous regular meeting
2. December & January Expenditures

CORRESPONDENCE AND AGENDA-RELATED DOCUMENTS:

Laboratory reports –to **District Engineer Report**

1. Skip Schippers resignation from the VCSD board – **to agenda item #1**
2. Email from Adam Gottstein regarding leak – **to District Engineers' report**
3. Rural Energy Pilot Program – **to agenda item #11**
4. CPA proposal Larry Bain – **to agenda item #8a**
5. CPA proposal Ingrid Shepline – **to agenda item #8a**
6. Resolution 2022-01 – CPA for YE 2019 & 2020 – **to agenda item #8**
7. Ordinance 2022-02 – policy adoption for meter location and access – **to agenda item #2**
8. Letter draft for meter #17 – **to agenda item #2a**
9. Meeting minutes outlining VCSD purpose to move and install meters – **to agenda item#2**
10. Person of interest letters, to fill vacant board position – **to agenda item#1**
11. Letter outlining Ca Rural Water Associate membership – **Informational**
12. Letter from Ca Rural Water – Aging infrastructure & ServLine and HomeServ – **Informational**
- 13.

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Meeting items on other side:

MEETING CALLED TO ORDER: Minutes of regular meetings are recorded by electronic device. Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Each person may have up to three minutes to comment. Any matter that requires action will be referred to Staff for a report and action.

STAFF REPORTS/ITEMS:

Billing Secretary, Treasurers/Secretary Report: S. Owens

- Meeting date change to 2nd Thursday – **Action**
- October 2022 meeting date change to September 29, 2022 – **Action**
- Meter #19 reconciliation - **Action**

District Engineer's Report– N. Lawson and J. Mottishaw

1. Water capacity, flow, and maintenance – **Action**
2. Water leak and repair - **Action**
3. Well Repair update – **Action**
4. California Water Board Inspection Report – **Action**
 - a. Fence around well house – **Action**
 - b. Lab report for well situation - **Action**
5. Redwood tank repair idea – **Action**
6. Tree removal near the water treatment building – **Update**
7. Backflow device certification – **Action**
8. Curb stops – exercise them – **Action**
9. Capital Improvements: (items on hold until permit is released from the state)
 - Hydrant addition/repair & Hydrant survey – **Action**
 - Increase water storage supply – possible grant funding – **Action**

Regular Meeting AGENDA ITEMS Current:

1. New director appointment – **Action**
2. Meter access and location ordinance 2022-02 – **Action**
 - a. Notice to homeowner, regarding the new fence - **Action**
3. Armory Hall Items:
 - a. Covid-19 pandemic – Hall & Park Update COVID protocol – **Action/Update**
 - b. Hall repairs, toilet, & ADA door strip – **Action**
 - c. Hall Cleaning - **Action**
 - d. Hall stairs – metal strip replacement and painting of steps – **Action**
 - e. Reservation update – **Action**
 - f. Hall use for Volcano Theater February 12th/Cost? - **Action**
4. VCA – Ellie Rutt – **Informational**
 - a. Check Heater & Cooling to be off after events - **Action**
5. Water Conservation measures - **Action**
6. Cemetery Maintenance - **Action**
7. Late payment policy – **Action**
8. Annual Audit – **Action**
 - a. Auditor selection - **Action**
9. Board Ethics training and Certificates – **Action**
10. Union water issue is a septic issue and not a VCSD issue-VCSD cannot take action – **Action**
11. Rural Energy Pilot Program - **Action**

Hearing for those who wish to address the board:
Adjournment