



Volcano Community Services District
P.O. Box 72
Volcano CA 95689

PUBLIC MEETING
Virtual Meeting thru a Zoom Meeting
Covid-19 protocol
MINUTES OF REGULAR MEETING
June 3, 2021

Directors: Nancy Bailey- President
Jane Norcross – Vice President
Vacant/will be Mike Sorensen - Director
Gerald (Skip) Schippers - Director
Vacant/will be Cynthia Corral – Director

The Agenda was posted at the Armory Hall, Store, and Post Office on, 05/30/2021. President N. Bailey called the meeting to order at 7:00pm. **A motion was made by J. Norcross, to approve the consent agenda and minutes of the previous meeting, S. Schippers 2nd and all ayes.**

STAFF REPORTS/ITEMS:

Billing Secretary/Treasurer's/Secretary's Report: S. Owens: – April & May: Checking Balance: \$, CD1 \$6,656.31, CD2 \$27,491.15, CD4 \$24,733.54, CD#5 11,573.97 *Income* \$4,950.83 *Expenses* \$4,114.49 *Net Income* \$836.34, see April & May Treasurer's report.

STAFF REPORTS/ITEMS:

Billing Secretary, Treasurers/Secretary Report: S. Owens -

1. **County Collection Resolution 2021-01 – J. Norcross made a motion to approve the VCSD to utilize county collection, the property taxes for any outstanding balances from 2020, S. Schipper 2nd and all ayes.** The paperwork is due mid-August to the county.

District Engineer's Report – N. Lawson and J. Mottishaw:

1. **Engineer proposal for new contract to sign – S. Schippers made a motion to approve the engineer proposed contract as presented, and can now be signed, J. Norcross 2nd and all ayes.**
2. **AWA contract final – sign – S. Schippers made a motion to approve and sign the AWA agreement as written, which includes 60 days for payment, J. Norcross 2nd and all ayes.** AWA is contracted for times when issues arise and there are emergencies that need attention during the Engineers' AWA workday. The service agreement is only for emergency situations, however the VCSD is forming a partnership that can help with informational needs. Should an emergency occur, S. Schippers should be called first, along with S. Owens, then the rest of the board if needed.
3. **Water capacity, flow, and maintenance** – The treatment is running 24 gpm. J. Mottishaw has been at the tunnel entrance but has not in the tunnel for some time. It is not something one should do by themselves. J. Mottishaw has not done the bucket test. Flow seems to be in the 15 to 20 gpm range, so 40 gpm. SO soon they will get in and measure. The turbidity is stable the water is good.
4. **Well Repair proposal** – The water quality – secondary color issue. We need state approval of maintenance and other requirements from the state. Rod from Jack Dunn Drilling recommended a Lako filter. A quote has been requested. The district has a sand system, that was once used and it is possible, it can be renovated and used.
5. **California Water Board Inspection Report** – N. Lawson met with Maggy, from the state and went through everything. There are always deficiencies. The state is a little more detailed than the county.
#2 The Rosedale Filtration system, there were changes that needed and are done, alarm setting and things.
#3, test, verify the NSF approval, verify that it is actual drinking water, and the proper chlorine is being used
#4 well fencing – rod iron or chain link – something industrial is needed – A couple of contractors were contacted but do not have time to bid. **S. Schippers made a motion to authorize, up to \$2,000 to put up the requested fencing with direction and approval from the state, J. Norcross 2nd, and all ayes.** That state will need to approve, but there are options from Lowes.
#5 The water storage overflow and drainage. A basin was removed to prevent a backflow situation and has been taken care of.

#6 Offline wells and only one source – still pending. J Mottishaw sees another company, Pump Co trucks and will see what services they can offer. They do a lot of well filtration projects. The wells are not back online yet.

#7 Redwood tank repair idea – J. Mottishaw walked back in there about a month ago. The floor was leaking so much, it was not working. A repair was planned for about a year ago. The redwood has dried out and has shrunk. – the vertical rings have all slipped down. The tank would need several repairs (pre-site work) before it could be lined or coated. The coatings to do work as well as the liners. There is also a bee problem. The state will need to provide approval before work can be done. Liners last about 10 to 15 years. A steel tank would be best.

#8, documentation and record taking – 8A was completed in April, Sample site plan and EAR is complete. CCR is complete

#9, The new permit – Everything is getting updated.

6. **Tree removal near the water treatment building** – N. Rubini is still offering and planning to remove the tree. The tree is a definite hazard and could destroy the treatment plant. J. Norcross will try to get a set date.
7. **Backflow device certification** – customer responsible – **S. Schippers made a motion to give the St. George 60 days to get a backflow device installed, and if not, the VCSD notice will indicate, it will be taken care of and billed to the owner, J. Norcross 2nd and all ayes.** If not done in 60, we hire someone... They need to be certified annually, there are 5 properties with/need backflow devices. If not done by a certain date, then it is completed, and the property owner is billed. Pick a time of year to set as the annual time and go forward annually.
8. **Curb stops – exercise them** – The engineers have a plan to check them and see how things are working and ideas gathered, should a break or leak occur.

Part of the well operation includes a float on the steel tank. The float calls the wells to run. It is not working and needs to be repaired - \$200 plus a couple of hours from an electrician – The VCSD will hold until the wells are online.

Auto dialer was purchased a bit ago and is now online and alerting again.

N. Lawson monthly digital log requirements, a new thing with the state, much more detailed, about 3x times more, than what was with the county.

Contract – curb stop and valve exercising – This will be an ongoing project. The Engineers were instructed to do the needed repair.

9. **Capital Improvements:** no updates

Hall/Park Manager's Report – A. Macheel (absent)

Armory Hall Items:

Covid-19 pandemic – Hall & Park rentals/Usage – **S. Schippers made a motion to allow hall usage to resume, all hall use must comply with state and county guidelines, N. Bailey, and all ayes.**

VCA would like to use tables and chairs in July – offer the hall to them for the car show. **S. Schippers made a motion to approve the VCA to use the hall and use must be according to state and county guidelines, N. Bailey 2nd, and all ayes.** N. Bailey will contact them.

S. Schippers made a motion to only rent to rate payer owners/tenants, N. Bailey 2nd and all ayes. This motion is the result of the increasing costs to operate the hall, to keep it maintained, and managed.

S. Schipper made a motion to terminate A. Moreno as the hall manager as the hall will not be rented to public J. Norcross 2nd, all ayes.

S. Schippers made a motion to charge Rate payers/Tenants usage, \$100 per day and all rentals need to have the required insurance, the rater/payer tenant must be on site during the entire event. The commercial rate payers fee is \$500 per day, N. Bailey and J. Norcross will help let renters in and out of the hall, J. Norcross 2nd and all ayes.

N. Bailey made a motion to pay S. Owens \$25.00 per month to manage the hall and park use, collect payment, contracts, and insurance documents, J. Norcross 2nd and all ayes.

Sign for park for no BBQ's – The sign is up.

Hall repairs, toilet, & ADA door strip – S. Owens noted, there are weeds over the septic that need to be cut down. There is a toilet in the ladies' room that needs to be repaired, the strip on the floor under the ADA door strip is coming up and the back door is very dirty. It was suggested, the VCSD ask the VCA to help, J. Norcross will ask Ellie.

Hall Storage – no report

Hall stairs – metal strip replacement and painting of steps – on hold

Regular Meeting AGENDA ITEMS Current:

1. **N. Rubini Resignation and ability to replace with W. Cooper notice – N. Bailey made a motion to accept N. Rubini’s resignation, S. Schippers 2nd and all ayes. S. Schippers made a motion to appoint two directors, based W. Cooper’s resignation, versus sending out another notice, J. Norcross 2nd and all ayes.**
2. **Board approval new board member(s) – J. Norcross made a motion to appoint Mike Sorenson, and Cynthia Corral to the board, with the oath of office to be taken at the next meeting in August, N. Bailey 2nd and all ayes.**
3. **Restroom arrangement with the Country Store - All has been going well.**
4. **VCA – Ellie Rutt – no report**
5. **Water Conservation measures – The board feels that if the VCSD should need to adopt conservation measures, the board agrees to use the same protocols that were used the last time conservation measures were in place.**
6. **Cemetery Maintenance – J. Norcross will send a note thanking for cemetery cleanup and the VCA will be asked for help with the other upkeep.**
7. **Insurance Water Tank and other items - N. Bailey says the tank is insured.**
8. **Late payment policy – S. Owens will continue to find options, there was some information gathered while doing the rate increase process. The goal is to encourage bills to be paid monthly.**
9. **Annual Budget Final proposal – S. Schippers suggested the hall phone be removed. Due to emergency situations, other options need to be considered, VOP, etc. S. Owens will continue to investigate some options.**
 - a. **Budget approval resolution 2021-02 -**
10. **Rate Increase – N. Bailey made a motion to accept the notice for public hearing with changes S. Schippers 2nd, and all ayes.**
 - a. **N. Bailey made a motion accept the proposal to increase water rates, as presented, J. Norcross 2nd, all ayes**
11. **Annual Audit –**
 - a. **Audit in progress – no new report, the CPA withdrew.**
12. **Move October meeting from October 3rd to September 30th? – N. Bailey made a motion to move the regular, October meeting from October 3rd to September 30th, J. Norcross 2nd and all ayes.**

Follow up from previous meeting(s)

Hearing for those who wish to address the board:.

J. Norcross made a motion to adjourn the meeting at 9:34 pm, S. Schippers 2nd and all ayes.

Submitted

Sharon Owens

Secretary