



Volcano Community Services District | MINUTES

September 7, 2023 | 7:05 pm | Armory Hall, Volcano CA

Meeting called by N. Bailey

Acting Secretary: R. Korematsu

Directors Present:

C. Corral, R. Korematsu, M. Sorenson

J. Norcross

Absent: None

CONSENT AGENDA

August 2023 Regular Minutes, August 15th Special Meeting Minutes, and August 2023 Expenditures were on the consent agenda. Checks were issued in the amount of \$19,973.92 and deposits in the amount of \$8201.70.

MOTION: J. Norcross made a motion to accept the August 2023 Regular Minutes, August 15th Special Meeting Minutes, and August 2023 Expenditures. M. Sorenson seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

STAFF REPORTS

1. *Billing Secretary – I. Dana*

Nothing new to report.

2. *Treasurer – N. Bailey*

See expenditures above.

3. *Secretary – R. Korematsu*

No correspondence received via website or email. N. Bailey received correspondence, which will be covered under the corresponding agenda item.

4. *Hall/Park Manger Report—N. Bailey*

The VCSD has been overpaying for the garbage pickup on one can. J. Norcross will be given the can number and will follow up with Aces. We had one hall rental. The Hall Committee is discussing having the hall cleaned once or twice a month. A deep cleaning was recommended before advertising for rentals. The VCA has been contacted about repainting the interior. The committee is discussing social media outreach. The committee is working on a checklist for all closing procedures attached to the rental key.

MOTION: R. Korematsu made a motion for a \$100 deposit on all hall rentals in addition to the hall rental fee. J. Norcross seconded the motion.

AYES: Unanimous.

DISCUSSION: None.

MOTION APPROVED.

MOTION: C. Corral made a motion for \$250/day for park rentals beginning May 1, 2024. R. Korematsu seconded the motion.

AYES: Unanimous.

DISCUSSION: None.

MOTION APPROVED.

5. *Meter Reader's Report — R. Zehender*

R. Zehender will read the meters on next Monday. There are several meters in town that he has issues with reading.

DISTRICT ENGINEER (DE) REPORT – Joel Mottishaw & Nick Lawson

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe. Cleveland tunnel water treatment plant is 23 gpm, black meter 1 gpm, tunnel flow 33 gpm.
2. Lead and Copper testing. The State indicated that there was another form that needed to be completed per J. Mottishaw. N. Lawson will follow the RWQB.
3. RWCQB Citation No.01-10-23C-01. Failure to test each Backflow Prevention Device annually 2022. **ACTION** G. Barnes will provide the procedure from PG Water District and M. Sorenson will also do research. R. Korematsu offered to write a proposed backflow certification ordinance and process, plus incorporating new requirements.
4. Review of completed testing requirements for the current quarter. Disinfection byproduct testing was done in August.
5. Build weir outside Cleveland Tunnel. D. Ketron and N. Lawson and G. Barnes will consult with D. Ketron to construct the weir.
6. Develop a capital improvement plan so that the District can prioritize projects. M. Sorensen is working on an Excel Spread Sheet which will be presented to the Board when complete. M. Sorensen will discuss with N. Lawson and G. Barnes.
7. Watershed survey is due October 1, 2023. Submission was done per J. Mottishaw at last meeting but there had been no response from the Water Board.
8. C. Corral will talk to R. Zender regarding the collapsed tank and removing/selling the redwood. C. Corral recommended not doing anything at the current time.
9. Status of water retention in the Redwood Tank. Slide gauge appears to be functional. Another leak has been developing. The bottom is dripping around the tank and there is a half-gallon leak at the bottom of the tank. N. Lawson will ask about the still needs to be repaired per the contract with M. Johnson-J. Mottishaw.
10. Backflow Certification documentation for 2023. All certifications have been given to N. Bailey for submission for 2023.
11. Updated District Engineers contracts-M. Sorensen. Informational. Possible **ACTION**. Compensation has been added to the contract section. Changes in compensation will be discussed at another meeting.
12. Lock broken on plant door. M. Sorenson will look into.
13. Rosedale invoice. **ACTION** The invoice was over \$6200. The suggestion was made to close the CD at Bank of Stockton in order to pay.

MOTION: J. Norcross made a motion to pay \$3000 on the bill for the Rosedale filters, C. Corral seconded the motion.

DISCUSSION: No commitment for next month's payment was made.

AYES: C. Corral, M. Sorensen, J. Norcross.

ABSTAIN: N. Bailey and R. Korematsu.

MOTION APPROVED.

REGULAR AGENDA

1. Alliant Insurance-Informational N. Bailey. No discussion. B. Stein will discuss with Alliant about cost benefit of raising the deductible or lowering the coverage on the hall.
2. Bank of Stockton regarding M. Adams password-N. Bailey is following up with the Bank of Stockton.
3. Chinese Trees of Heaven-R. Korematsu **ACTION**
R. Korematsu made a motion to not take any action for spraying the Chinese Trees of Heaven J. Norcross seconded the motion.
DISCUSSION: C. Corral found that we can use vinegar to kill the moths if we have an infestation.
AYES: Unanimous.
MOTION APPROVED.
4. Audit status-N. Bailey. N. Bailey submitted the draft audit letter to the auditor.
5. Meter #59 letter received and VCSD response-N. Bailey.
6. Richardson & Company box left at door- Informational N. Bailey. A "Ronald" from Richardson and Company had a plastic box at their front door that is VCSD materials and delivered to N. Bailey.

Hearing for those who wish to address the board (limited to 3 minutes per person) None.

Meeting was adjourned at 8:39 pm.

NEXT REGULAR MEETING: October 5, 2023 AT 7:00 PM

Submitted by:


Rebecca Korematsu, Secretary (A)



Volcano Community Services District
P.O. Box 72
Volcano, California 95689

BOARD OF DIRECTORS

NANCY BAILEY, Chair (209) 296-4899
CYNTHIA CORRAL (408) 646-7997
REBECCA KOREMATSU (209)296-1995
JANE NORCROSS (209) 296-4959
MIKE SORENSEN (209)296-7664

AGENDA
GENERAL MEETING
Thursday September 7,2023
Armory Hall, Volcano
7:00 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Nancy Bailey at 209/296-4899. Requests must be made as early as possible and at least one-full business day before the start of the meeting .Floor discussion at board discretion will be limited to 5 minutes per subject per individual.

CONSENT AGENDA: Items on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board Member.

1. Minutes of the regular meeting of August 3, 2023 and the special meeting of August 15, 2023..
2. August expenditures and income.

MEETING CALLED TO ORDER: Minutes of regular meetings are recorded on the Secretary's computer. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Any matter that requires an action will be referred to the Board for a report and action at a subsequent Board Meeting.

STAFF REPORTS:

Treasurer-N. Bailey
Secretary-R. Korematsu
Hall/Park Manager Report-N. Bailey
Hall Committee-Informational
Meter Reading-R. Zender

DISTRICT ENGINEERS REPORT- Nick Lawson

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe.
2. Lead and Copper testing. The State indicated that there was another form that needed to be completed per J. Mottishaw.
3. RWCQB Citation No.01-10-23C-01. Failure to test each Backflow Prevention Device annually 2022. **ACTION**
4. Review of completed testing requirements for the current quarter. Disinfection byproduct testing should have been done I August..
5. Build weir outside Cleveland Tunnel. D.Ketron and N. Lawson will consult and get some measurements.
6. Develop a capital improvement plan so that the District can prioritize projects. M.Sorensen is working on an Excel Spread Sheet which will be presented to the Board when complete.
7. Watershed survey is due October 1, 2023. Submission per J. Mottishaw at last meeting but there had been no response from the Water Board. .
8. C. Corral will talk to R. Zender regarding the collapsed tank and removing/selling the redwood.
9. Status of water retention in the Redwood Tank. Slide gauge still needs to be repaired per the contract with M. Johnson-J. Mottishaw was to follow through.
10. Backflow Certification documentation for 2023.
11. Updated District Engineers contracts-M. Sorensen. Informational.
12. Lock broken on plant door . **ACTION**
13. Rosedale invoice. **ACTION**

AGENDA

1. Alliant Insurance-Informational N. Bailey
2. Bank of Stockton regarding M. Adams password-Informational N. Bailey
3. Chinese Trees of Heaven-R. Korematsu **ACTION**
4. Audit status-Informational N. Bailey
5. Meter #59 letter received and VCSD response-Informational N. Bailey
6. Richardson & Company box left at door- Informational N. Bailey.

Follow up from previous meeting (s)

Hearing from those who wish to address the Board (limited to 3 minutes per person)

bbhnTo VCSB Board of Directors: Cynthia Corral, Rebecca Korematsu, Jane Norcross, Michael Sorensen
From: Nancy Bailey
Subject: Deposits and bills paid August 1, 2023-August 31, 2023

Total Deposits: \$8201.70

Checking Balance August 31, 2023: \$6688.59

2110	Alliant Insurance	Annual SPIP Insurance	12466.00
2111	Joel Mottishaw	July	1000.00
2112	Nick Lawson	July	1000.00
2113	Alpha	Testing	1651.00
2114	Joel Mottishaw	Redwood Tank Inspection	585.00
2115	Up Country Pool Center	Chemicals	101.81
2116	PG&E	Street Lights	318.80
2117	PG&E	Street Lights	324.16
2118	PG&E	Restrooms	25.63
2119	PG&	Park	1.76
2120	PG&E	Hall	30.83
2121	Lowes	Statement	44.10
2122	Western Utilities Alert	Underground Annual Fee	60.00
2123	ACES	July-September	364.83
2124	Nick Lawson	August	1000.00
2125	Joel Mottishaw	August	1000.00
Total		Checks 16	19973.92
	El Dorado Savings Bank CD	12630.95	
	Bank of Stockton CD	5731.51	
	Bank of Stockton CD	6679.55	
	Total	25042.01	

INVOICE

FILTRATION TECHNOLOGY, INC.
 2218 S. CROSSCREEK LANE
 BOISE, IDAHO 83706
 PHONE: (208) 336-6611
 EFAX: (208) 336-6637

SHIP TO: AMADOR WATER AGENCY
 ATTN: JOEL MOTTISHAW
 12780 RIDGE ROAD
 SUTTER CREEK, CA 95685

BILL TO: VOLCANO COMMUNITY SERVICES DISTRICT
 P.O. BOX 72
 VOLCANO, CA 95689

Salesperson:	CH	Date of Order:	7/11/2023
Payment Terms:	NET 30	Date Order Shipped:	SEE BELOW
Method of Shipment:	UPS	FOB Point:	FACTORY
Invoice Number:	9146	Invoice Date:	8/4/2023
Order Number:	VERBAL/JOEL		

ITEM NO.	QTY.	DESCRIPTION	PRICE EACH	AMOUNT
1	4	ROSEDALE GD-PO-523-2 BAG FILTER	\$86.00	\$344.00
2	4	ROSEDALE GLR-PO-825-2 BAG FILTER	\$643.00	\$2,572.00
3	4	ROSEDALE PS-520-PPP-241 FILTER	\$752.00	\$3,008.00
		ITEM #1 SHIPPED FROM THE FACTORY ON 7/18/2023		
		ITEMS #2 & #3 SHIPPED FROM THE FACTORY ON 8/4/2023		
		ORDER COMPLETE		

Subtotal:	\$5,924.00
Tax Rate: _____ Tax:	\$0.00
Shipping & Handling:	\$272.97
Previous Amount Owing:	
Credit:	
You pay this Amount:	\$6,196.97

Engineers 13

Subject: Re: Filtration Technology Inc
From: "Joel T. Mottishaw" <j.mottishaw@yahoo.com>
Date: 8/16/2023, 9:25 PM
To: Nancy Bailey <nance@volcano.net>



Filtration Technologies contact:

Caloub Huttash

Office: 208.336.6611

Sent from my iPhone

On Aug 16, 2023, at 9:23 PM, Joel T. Mottishaw <j.mottishaw@yahoo.com> wrote:

Hi Nancy,

I just looked back at the filter quote and see that the total for two sets of bag filters, the pre-filters, and giardia filters was around \$6300 before shipping, which in todays world, does not sound unreasonable. I'm not sure where Sharon had ordered these from before but as I've repeatedly told the board the prices of everything have drastically increased over the last 3 years.

At the time these were ordered the primary filters were on back order and the existing bag filters had completely failed.. We were at best a day or two from being forced to issue a boil order for the town... and in the middle of that trying to fill the redwood tank to ensure the \$28,000 repair wasn't all for nothing.

I know the board doesn't want to raise water rates but there are certain purchases that are unavoidable to maintain the Cleveland tunnel plant and replacement of these filters is one of them. After the last two winters our area has experienced I'm shocked the old ones made it this far.

I will forward their contact information to you if someone on the board would like to reach out to see about arranging payments or something, otherwise I'm not sure what else to do.. I have had nothing but good experiences with this distributor in the past, they agreed to invoice this to ensure an expedited delivery based on that working relationship, and they went out of their way to get this delivered as soon as possible.. I would recommend the board find a way to pay the invoice and increase rates in order to be better prepared in the future for these types of unavoidable costs.

Thank you,
Joel