



Volcano Community Services District | MINUTES

February 2, 2023 | 7:00 pm | Armory Hall, Volcano CA

Meeting called by N. Bailey, President

Acting Secretary: R. Korematsu

Directors Present:

N. Bailey, C. Corral, R. Korematsu, M. Sorenson

Absent: J. Norcross

CONSENT AGENDA

January 2023 Minutes and January Expenditures were on the consent agenda. Checks were issued in the amount of \$10842.72 and deposits in the amount of \$16,229.24.

MOTION: Cynthia Corral made a motion to accept the January 2023 minutes and January 2023 Expenditures. M. Sorenson seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

STAFF REPORTS

1. *Billing Secretary - N. Bailey*

I Dana is still doing the billing. N. Bailey is working with him.

2. *Treasurer – N. Bailey*

See expenditures above.

3. *Secretary — R. Korematsu*

No report.

4. *Hall/Park Manger Report—N. Bailey*

Hall is rented on Feb. 4 for John Gillick, Feb. 18th for Mason's event, and Feb. 25 for the VTC.

5. *Meter Reader's Report — R.Zehender*

This month will be an estimated bill.

DISTRICT ENGINEER (DE) REPORT – Joel Mottishaw & Nick Lawson

1. Well report update. With the added running of the wells this month I would forewarn the board to anticipate the PG&E bill to be substantially higher. Both Wells are operational and well 2 samples came back good. We finally got the Cleveland Tunnel turbidity below the regulatory limits so we have been able to run the plant to supply town since about January 20th. There has been substantially more operator hours spent this month with the manual operation of the wells and the added flushing, testing, troubleshooting at the tunnel plant due to storm conditions.
2. Monthly Cleveland Tunnel flow (treated & untreated including diverted via black pipeline). 22 gpm to plant, weir flow was 22 gpm, black pipe is 2 gpm.
3. Meter #24 replacement. We have the Meter #24 replacement on the list to complete.

4. Lead & Copper testing requirements, schedule & procedure. State Water Boards-Dameon Flores. Lead and Copper testing will be this summer and will follow regulatory procedures for gathering.
5. Update on repair of recorder equipment at plant. 5a. We investigated one leak over in front of the church this month and determined it was not a leak but rather storm water runoff.
6. Cost estimates for replacement of Redwood Tank. I read through Meg's email with Doug Ketron's analysis, I think Doug is onto something with his standpipe/overflow concept and tank design ideas. I will talk to Doug the next time I see him out and about but one concern of mine is the price he reflects for the 50,000 gallon steel tank at \$65,000... What I am seeing in the industry for price per gallon on steel tanks is more than double that, maybe he has a connection somewhere with a supplier? In regard to lining the existing redwood tank, I would say if Doug is willing to head that up with his colleague to get a professional opinion and quote then it's worth finding out... My evaluation is not as optimistic but Doug is much more mechanically engenuative than I am!
7. Float control estimate. Waiting on estimate for float control replacement from electrician.

REGULAR AGENDA

1. Audit update – C. Corral. Informational. Audits are on hold until the boxes are viewed.
2. Hole by hall ramp door estimates – M. Sorensen. A local contractor is looking at the hole, a temporary repair will be put in place before the upcoming hall events.
3. Grant seeking for new Water Tank/Recommended Committee Formation-M. Gottstein, R. Zehender, B. Stein, Ivan Dana & R. Korematsu (if not Secretary) Informational. R. Korematsu will send link to webinar to Board and Mr. Zehender.
4. Proposed planning steps for 2023 review of financials, budget & rates-M. Gottstein & N. Bailey. Informational.
5. Two boxes received from S. Owens week of January 23. Informational. M. Sorenson helped to get the boxes to the hall.
6. Open 2 boxes currently locked in office February 3-C. Corral & N. Bailey Informational
7. Letter to customers regarding unpaid water bill deferred until boxes from S. Owens are opened and reviewed-C. Corral & N. Bailey Informational
8. Provide door and office key to M. Gottstein for archive review. **ACTION**
MOTION: R. Korematsu made a motion to provide door and office key to M. Gottstein for archive review, to be returned upon completion of archive review.
DISCUSSION: No.
AYES: Unanimous.
MOTION APPROVED.
9. Arrange Yearly certification of backflow devices by the District with a standard fee plus a billing fee- R. Korematsu. **Informational.** N. Bailey will check with DE to determine which meters backflow devices. R. Korematsu will research if an ordinance or resolution is required to charge for backflow device certification. M. Sorenson suggested having an ordinance ready to go at the March meeting.

- 10. District Statement of Financial Transaction due to State Controller's Office. H&R Block completed and electronically submitted to State Controller's Office. - Informational
- 11. Continuation of bookkeeping services-R. Korematsu **No action was taken.** Discussion was held on the estimated cost for the Quickbooks bookkeeping that is required. This would allow for professional service. The information
- 12. Water Systems Funding-Board member to work with District Engineers & Doug Ketron **ACTION.** Hold item over until M. Gottstein is able to attend a meeting.
- 13. Our annual water testing requirements (CCR) that is required to be paid has gone up in cost.

Hearing for those who wish to address the board (limited to 3 minutes per person)

Follow up from previous meeting(s): See below.

Action items	Person responsible	Deadline
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N/A

Meeting was adjourned at 8:44 pm.

NEXT REGULAR MEETING: March 2, 2023 AT 7:00 PM

Submitted by: 
 Rebecca Korematsu, Secretary (A)

To: The VCSD Board of Directors; Cynthia Corral, Rebecca Korematsu, Jane Norcross, Michael Sorensen

From: Nancy Bailey

Date: January 2023

2058	Nick Lawson	December	1000.00
2059	Joel Mottishaw	December	1000.00
2060	CSDA Membership		326.00
2061	Alpha Testing		285.00
2062	PG&E	11//1/22-11/30/22	102.36
2063	Up country Pool Center		102.19
2064	Kamps		426.57
2065	Volcano Communications		102.14
2066	PG&E		300.80
2067	PG&E		300.79
2068	VOID		
2069	Up Country Pool Center		71.46
2070	Rebecca Korematsu	Printer Ink	75.41
2071	Streamline	Web Membership	600.00
2072	VOID		
2073	Richardson & Company	Audit	6150.00
TOTAL			10842.72
Deposits			16229.24

Balance with December Statement