



**Volcano Community Services District**  
P.O. Box 72  
Volcano, California 95689

**BOARD OF DIRECTORS**

CYNTHIA CORRAL (408) 646-7997  
REBECCA KOREMATSU (209)296-1995  
MIKE SORENSEN (209)296-7664  
JOE WOLFBRANDT (209) 712-4251

**AGENDA**  
**SPECIAL MEETING**  
*Wednesday, March 20, 2024*  
*Armory Hall, Volcano*  
**7:00 P.M.**

**In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Mike Sorensen at (209) 296-7664. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Floor discussion at board discretion will be limited to 5 minutes per subject per individual.**

**CONSENT AGENDA:** Items on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made part of the regular agenda under Agenda items at the request of a Board Member.

1. Minutes of the regular meeting of February 15, 2024
2. January 2024 expenditures

**MEETING CALLED TO ORDER:** Minutes of regular meetings are recorded on the Secretary's computer. Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Any matter that requires an action will be referred to the Board for a report and action at a subsequent Board Meeting.

**STAFF REPORTS:**

Secretary-R. Korematsu—[Status of payment for Backflow certification testing charge;  
Bill from Michael Adams for financial services to date].  
Financial Reports from M. Adams—M. Gottstein  
Billing-I. Dana.  
Website Update—B.Stein  
Hall Committee- B. Stein  
Meter Reading-R. Zehender

## **DISTRICT ENGINEER'S REPORT- Nick Lawson**

1. Monthly Cleveland Tunnel flows for: 1) treated at plant, 2) untreated over the tunnel weir and 3) diverted via black pipe.
2. Review of completed testing results for the current quarter per State Water Quality Monitoring Plan
3. Timeline for completion of 2024 Backflow testing and reporting by July 1, and the Lead and Copper Rule Revisions requiring by October 16, 2024 completed material inventory of both system-owned and customer-owned portion of service lines
4. Updated District Engineers contracts.
5. Lock broken on plant door.
6. Redwood tank online status, state approval/requirements, timeline to take off line and repair remaining small leakage in May.
7. Build weir outside Cleveland Tunnel, D. Ketron and S. Schippers volunteering to help.
8. Distribution system pressure issues to address if steel tank taken off line while redwood tank still off line, per warning on distribution maps.
9. Develop Emergency Fire Suppression Release of Water from Redwood Tank and Cleveland Tunnel documentation.
10. PFAS New Monitoring Requirements.
11. Any issues, etc. to address.

## **AGENDA**

1. Substitute Director(s) for Leading Board Meetings and Paying Bills. R. Korematsu. **ACTION**
2. Michael Adams Bill to Date, Payment Approval. R. Korematsu **ACTION**
3. Customer Billing Reconciliation from Michael Adams/QuickBooks M. Gottstein/I. Dana **ACTION**
4. Hall advisory group/committee to assist board member, need Board Member to facilitate walkthroughs and key exchange with renters. B. Stein **ACTION**
5. Insurance Renewal Update and need to appoint contact person for Alliant. I. Dāna-- **ACTION**
6. Review of Planning Calendar M. Gottstein **ACTION**
7. Delinquent Account Collections Process and Next Steps. C. Corral **ACTION**
8. Records Management: Retrieval of non-current records/directors packets from all Directors, approval for destruction of records per Ordinance 2012-01—M. Gottstein **ACTION**
9. Form 700 Filing Due April 2 to District. R. Korematsu **ACTION**
10. Audit for FY2020/2021—Contact CPA.R. Korematsu **ACTION**
11. New Well Monitoring Requirements per State (PFAS) and free sampling resources – Information. R. Korematsu
12. Develop a capital improvement plan so the District can prioritize projects. Information M. Sorensen. **Defer to next month.**
13. Options for non-PG&E involvement for continuing power to treatment plant after sale of Ketron property, follow up with Doug Ketron M. Sorenson **Information Defer to next month**
14. Hall Lock (Changing). Status of project. M. Sorenson **Information Defer to next meeting.**

**Hearing from those who wish to address the Board (limited to 3 minutes per person)**