



# Volcano Community Services District | MINUTES

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September 17, 2024 | 7:02 pm | Armory Hall, Volcano CA

Meeting called by: M. Sorensen  
Acting Secretary: R. Korematsu

Directors Present:  
A. Korematsu, J. Wolfbrandt, M. Sorensen,  
R. Korematsu  
Absent:

## CONSENT AGENDA

August 2024 Regular Minutes were on the consent agenda.

MOTION: J. Wolfbrandt made a motion to accept the August 2024 Minutes, A. Korematsu seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

## DISTRICT ENGINEERS' REPORT – GEORGE BARNES

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe: Plant flow is 20gpm, tunnel flow is 23gpm, black pipe is 1gpm.
2. Backflow certification information update from SWRCB, Meter #4 well condition. The DE plans on going up and inspecting the well again. Like last month, I haven't caught the owner at home.
3. 2023 Inspection of Volcano Community Services District Water System No. Ca0300016.
  - a. Lead and Copper Rule Revisions required by October 16, 2024 completed material inventory of both system-owned and customer-owned portion of service lines, update on schedule to complete the workplan/reporting. Service lines currently being inspected for material types.
4. Review of completed testing results for the current quarter. All water testing current to my knowledge.
5. Redwood tank update on new drainage line. Redwood tank drain is almost installed. Trench is dug and connection to the tank should be complete this week.
6. Build weir outside Cleveland Tunnel, D. Ketron and S. Schippers volunteering to help. Update on schedule to have the weir done. The DE has built a weir and will install it after clearing the area around the tunnel. No update received from the DE on this issue.
7. Distribution system pressure issues to address if steel tank taken off line while redwood tank still off line, per warning on distribution maps. Warning signs have been ordered for steel tank.
8. Develop Emergency Fire Suppression Release of Water from Redwood Tank and Cleveland Tunnel documentation of valves, pictures and location of fire hydrant to be sent to AFD and Lockwood. The DE plans to meet with Members of AFD to discuss fire suppression plans.
9. Any issues, etc. to address. The leak on Emigrant and Plug Street is being checked to see if it will go away. The SAFER paperwork has been caught up.

## REGULAR AGENDA

1. Volcano Community Association Hall Security Deposit and Hall Use. E. Routt **ACTION**  
The VCA knows the banner may need to be moved from the front of the hall, but right now the banner can remain where it is. The VCA would like to repaint the bannister where the paint was pulled away. The VCA cares deeply about the hall and want to be a valued partner in the use of the hall and park. The VCA did clean up the cemetery last month. There will be more town clean-ups in the Fall. Since the VCA is painting the pickets, the VCSD will not cash the security deposit at this time. The goal is to have it done by September 29, 2024.
2. Delinquent Account Collections Process and Next Steps. M. Sorensen, R. Korematsu. **ACTION** uncollected letter was approved for sending.  
MOTION: The Board directs the Board Secretary to send a letter to meter #6 residential occupant requesting updated verification. Motion by J. Wolfbrandt, Seconded by A. Korematsu.  
AYES: Unanimous.  
MOTION: The motion was approved.
3. Ordinance 2024-01 Discontinuation of Water Service for Nonpayment and Late Fees. **ACTION**  
MOTION: A. Korematsu to approve Ordinance 2024-01 Discontinuation of Water Service for Nonpayment and Late Fees, seconded by J. Wolfbrandt.  
DISCUSSION: A. Korematsu said to change the ordinance with the changes to business days for any notices of less than 30 days, and any notices for 30 days and up are calendar days.  
AYES: Unanimous.  
ORDINANCE APPROVED.
4. Establishment of VCSD Bank Account for administration of Prop. 68 Per Capita Program Funds. R. Korematsu **ACTION** The VCSD must establish a separate, interest-bearing checking account to track Prop. 68 Per Capita Program Funds. The signatories will be M. Sorensen and R. Korematsu, and B. Stein. The tentative goal is to go to the bank on October 14, 2024.  
MOTION: R. Korematsu made a motion to establish a separate, interest-bearing checking account to track Prop. 68 Per Capita Program Funds M. Sorensen and R. Korematsu, and B. Stein, J. Wolfbrandt seconded the motion.  
DISCUSSION: No discussion.  
AYES: Unanimous.  
NOES: None.  
MOTION APPROVED.
5. Scheduling of Health and Safety Code Study Sessions. A. Korematsu Information. Deferred until next month.
6. Formal agreement with Sizemore's Country store on bathroom upkeep. M. Sorensen Information
7. Insurance/SDRMA/Billing – I. Dana Information Insurance has been paid for in full.
8. Meter Reading/Park – R. Zehender. R. Zehender said Meter #7 is using an extremely large amount of water. J. Wolfbrandt will be investigating this situation further. The outdoor theatre is completely overgrown and needs to be cut back. M. Sorensen
9. Hall/Park Grant Report – B. Stein. Information \$4475.00 income generated, but some expenses still have to be removed. We have projected rentals of \$1500 so far for 2025. The Amador Stars had to spend an hour, so we need to have a pre-event clean-up. Some repairs to the tables need to be done and repairs to the faucet need to be done. In 2025,

would like to revisit VCA rentals. In terms of Prop. 68, requested \$20,713 an advance to cover the bat abatement, B. Stein's fee, and Prop. 68 signs. The VCSD will have to advance about \$500 for the required signage. The sign in front of the hall will go where the Halloween sign is. The park sign has to be on the wrought iron. The sign has been approved by the State for the verbiage. The park rental for the wedding was last Sunday and a donation for \$250 was requested. The deposit was returned to the wedding planner, and the VCSD is waiting for the donation. The Board requested an accounting of all the expenses to and income from the hall from B. Stein.

Motion: R. Korematsu made a motion to allow N. Bailey to use the hall for December 26th, 27th, and 28th for free with a cleaning fee of \$200.00 for the three days, and all other contract terms apply with security deposit, signed contract, and insurance, seconded by J. Wolfbrandt.

AYES: Unanimous.

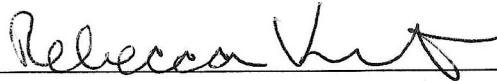
MOTION APPROVED.

Hearing for those who wish to address the board (limited to 3 minutes per person)

Meeting was adjourned at 8:30 pm.

**NEXT REGULAR MEETING: October 15, 2024 AT 7:00 PM**

Submitted by:



**Rebecca Korematsu, Secretary (A)**