



Volcano Community Services District
P.O. Box 72
Volcano CA 95689

PUBLIC MEETING
Armory Hall
MINUTES OF REGULAR MEETING
August 5, 2021

Directors: Nancy Bailey- President
Jane Norcross – Vice President - Director
Gerald (Skip) Schippers - Director
Michael Sorensen – Director
Cynthia Corral– Director

Board oath new board member(s) –. At the previous regular meeting, the board appointed Michael Sorensen and Cynthia Corral to the board. The two new board members took their oath of office, so they are appointed to the board.

PUBLIC HEARING – Called to order at 7:00pm

Rate Increase – S. Schippers made a motion to approve the rate as it has been posted and noticed, J. Norcross 2nd all ayes

Approve resolution 2021-04 rate increase – N. Bailey made a motion to approve the ordinance 2021-04 for water conservation, S. Schippers 2nd and all ayes.

J. Norcross motion to close the public hearing regarding the rate increase at 07:11pm, N. Bailey 2nd and all ayes

REGULAR MEETING:

The Agenda was posted at the Armory Hall, Store, and Post Office on, 08/03/2021. President N. Bailey called the meeting to order at 7:12pm. **A motion was made by S. Schippers to approve the consent agenda and minutes, N. Bailey 2nd, and all ayes.**

STAFF REPORTS/ITEMS:

Billing Secretary/Treasurer's/Secretary's Report: S. Owens: – Jun & July: Checking Balance: \$, CD1 \$5,718.61, CD2 \$27,545.96, CD4 \$24,733.54, CD#5 11,573.97 *Income* \$7,551.91 *Expenses* \$10,741.46 *Net Loss* (\$3,189.55), see June & July Treasurer's report.

N. Bailey made a motion to appoint M. Sorensen as the board member assigned to reconcile bank statements monthly, C. Corral 2nd and all ayes.

District Engineer's Report – J. Mottishaw -

1. **Water capacity, flow, and maintenance** – J. Mottishaw reported the flow at the weir is 20gpm and 25gpm at the plant. There have been a few alarms, many caused by a quick loss of power and these trigger things, which require an operator response. A back up power supply may be beneficial. S. Owens let J. Mottishaw know the district purchased a UPS many years ago and the batteries were replaced just couple of years ago.
2. **Well Repair proposal** – On hold until lab results are interpreted by the state.
3. **California Water Board Inspection Report** –
 - a. **Fence around well house** – The best option is the dog kennel idea, 6' tall, chain lock fence with a lock, it is industrial. It will be by the well building and upper well sight. The estimated cost with quotes is about \$2,000.
 - b. **Lab report for well situation** – The state has been forwarded the results so they can interpret them for us. The goal is to get the wells back on line, as they are important, especially when storms occur, which causes a lot of turbidity, which is hard for the filtration system to process.
4. **Redwood tank repair idea** – Trying repair the tank does not appear to be a viable solution. A 60K gallon or higher tank would be needed. A grant would be necessary for a grant. It was suggested California Rural Water for help. It was taken offline because the plant could not keep up with the leaks. A census would need to be done and they are costly, since it would need to be targeted to the district, for qualification purposes. The cost could be \$5,000 to \$10,000.

5. **Tree removal near the water treatment building** – J. Norcross has not been in touch but will check with N. Rubini for the tree removal. Traffic control will be needed. J. Mottishaw will give him a call.
- S. Lungren has a problem at the St. George, the well at the hotel has gone dry. S. Schippers suggested S. Lungren see about having the well level dropped down. S. Lungren is mostly concerned about having access to water. She estimated 10K to 15K gallons per month. The district does not have a cap on usage, only restrictions would be guided by state conservation measures.
6. **Backflow device certification** – If the well is abandoned and disconnected, removing the possibility of cross-connection, the St. George may not need to follow through with installing a back flow device. S. Lungren will investigate repairing it and talk with a pump company. J. Mottishaw was unsure of the protocol but recommends not abandoning the well. It could be dry because it is a dry year and drought conditions. The location of the backflow device has always been the concern; however, it is doable to move the backflow to the side. The device is about \$350 in parts and then labor. S. Lungren was given a list of backflow licensed people in the area.
7. **Curb stops – exercise them** – no report
8. **Capital Improvements** – no report

Regular Meeting AGENDA ITEMS Current:

1. **CSDA update** – Dane Wadle – D. Wadle was unable to attend and will next meeting.
2. **Armory Hall Items:**
 - a. **Covid-19 pandemic – Hall & Park Update COVID protocol** – No change
 - b. **Hall repairs, toilet, & ADA door strip** – Hold, J. Norcross will send a note asking for help.
 - c. **Hall Storage** – completed, no report.
 - d. **Hall stairs** – metal strip replacement and painting of steps – No report
 - e. **Hall sound system** – clarification – The VCSD owns the system.
 - f. **Reservation update – Action**
 - i. **Park rental fee & use – Number of people. S. Schippers made a motion to restrict commercial park rentals and determine new rates until the next regular meeting. N. Bailey 2nd and all ayes.** Capacity limits were suggested.
 - ii. **Rental rates: \$100 for residential ratepayer/tenants and \$500 for commercial for ratepayers for the hall. All renters must have insurance. It is unknown if the park has a capacity. C. Corral will remind the September 12th event organizers that there is no smoking.**
 - iii. **Dale – Resume, Foothill Fitness in the hall – N. Bailey made a motion to allow Foothill Fitness in the hall to resume, S. Schippers, and all ayes.**
3. **Restroom donations – VCSD use** – The donation money received is to cover VCSD costs.
4. **VCA – Ellie Rutt** – no report
5. **Water Conservation measures** – Hold until next meeting.
6. **Cemetery Maintenance** – no report
7. **Late payment policy** – no report
8. **Annual Audit** –
 - a. **Auditor selection process** – S. Owens is working on locating an affordable CPA.
 - b. **N. Bailey letter - S. Schippers made a motion to approve and send the N. Bailey's letter to Cathy Castillo, CPA, by registered mail, J. Norcross 2nd, with all ayes.**
9. **Offer to purchase VCSD properties**
 - a. **Park** – The party that asked to purchase the park rescinded their decision.
 - b. **Other property** – **N. Bailey made a motion to not consider the purchase proposal for a small parcel of VCSD owned land, J. Norcross 2nd and all ayes.**

Hearing for those who wish to address the board: Mr. Cannon asked the secretary to email agendas to him prior to the meeting. The secretary let Mr. Cannon know it is posted online at VolcanoCSD.org and he can download it from there.

Adjournment:

J. Norcross made a motion to adjourn the meeting at 08:34pm, M. Sorensen 2nd and all ayes.

Submitted,
Sharon Owens, Secretary