



Volcano Community Services District
P.O. Box 72
Volcano CA 95689

PUBLIC MEETING
Armory Hall
MINUTES OF REGULAR MEETING
September 30, 2021

Directors: Nancy Bailey- President
Jane Norcross – Vice President - Director
Gerald (Skip) Schippers - Director
Michael Sorensen – Director
Cynthia Corral– Director

The agenda was posted at the Armory Hall, Store, and Post Office on, 09/25/2021. President N. Bailey called the meeting to order at 7:04pm. A motion was made by S. Schippers to approve the consent agenda and regular meeting minutes, C. Corral 2nd, and all ayes. N. Bailey made a motion to approve the 09/30/2021 Special Meeting minutes, S. Schippers 2nd and all ayes. J. Norcross was absent.

STAFF REPORTS/ITEMS:

Billing Secretary/Treasurer's/Secretary's Report: S. Owens: – August and September: Checking Balance: \$16,631.87, CD1 \$5,718.61, CD2 \$27,545.96, CD4 \$24,733.54, CD#5 11,573.97 *Income* \$5,596.03 Expenses \$11,849.85 Net Loss (\$6,253.82), see August & September Treasurer's report. S. Owens will add a two-month average on the bills to help relate the desperation to the need to conserve water.

S. Schippers made a motion to create an Ad-Hoc committee with N. Bailey and C. Corral, to evaluate records to determine rights for property that was approved for water, the meter fee was paid, but they have not participated in the district costs, it appears the water right was only for two years, M. Sorensen 2nd, and all ayes. The property has never had the meter installed. The estimated cost, over the years for the base rate is about \$7,500.

District Engineer's Report – J. Mottishaw - Tunnel reports. The flow test was done today, it has dropped about 1gpm. They tested a few times, 46gpm the weir flow, and 25gpm at the plant is what the district is running. There is no way to control the flow. The tank level is just a visual only. The Jack Dunn estimate was looked at, to get the wells up and running again. The wells are the backup water supply for the system. The wells need to be put back in to place for high turbidity events, such as, a huge storm. If the plant is offline, there is about 2-3 days of water, but it is not recommended to drain the tank that low. Without the wells, a boil order may need to be put into place until the event passes. A float is needed before spring to help the switch when the wells are back online. The well with the milky color, needs a filtration system to remove the substance that is causing the coloration. **S. Schippers made a motion to approve the Jack Dunn Pumps, to accept the bid for \$5,600.28 and allow a 20% overage due to the age of the bid, and to get a bid for the float work, approve up to \$1,000.00 C. Corral, All ayes.**

S. Schippers will supply J. Mottishaw a key to the public restrooms.

Fencing should be up in a couple of weeks the supplies were delivered today.

S. Lungren met up with a plumber to get the backflow installed. M. Sorensen believes something has been installed.

Utility easement request– surround access with fence, S. Owens desired options. The meter will need to be moved or the fence will need to be built around the meter and not to restrict access. **N. Bailey made a motion for S. Owens to send a letter to meter #17 owner, with the two options, build the fence around meter or they will need to move the meter. S. Schippers all ayes.**

No update for tree removal.

To get grants, the VCSD would need to get a median income and the CSDA may have options.

Regular Meeting AGENDA ITEMS Current:

1. **CSDA update** – Dane Wadle – Money for special district covid impacts. Loss income loss for hall. Unanticipated expenses. Zoom fees.

A bill has been proposed to extend the process and implement zoom meetings in the future. The condition must be required, a state authorized emergency. Just making it a state law in limited situations. Amendment to the bill,

It is discouraged to have hybrid meetings, they are challenging, ADA considerations.

CSDA does not do grants, but they have a business affiliate that offers discount to members.

2. Armory Hall Items:

- a. **Covid-19 pandemic** – Hall & Park Update COVID protocol – **Action/Update**
- b. **Hall repairs, toilet, & ADA door strip** – Spoke with Elli and they have a guy to look at it but wants \$40 an hour. It would be great for VCA to donate the repair. S. Owens suggested the district remove the five-use limit and have the VCA do some of the maintenance items, now that the hall is not renting to people outside the district and there is not a hall manager getting \$50 for each use.
- c. **Hall stairs – metal strip replacement and painting of steps** – pending
- d. **Reservation update** –
 - i. **Park rental fee & use/Commercial rates & insurance limits** – Renting the park to anyone is still in place for \$100 per day. Discussion ensued regarding commercial use of the park. The Sizemore event did not have many people, there were 30 people. It was very nice. C. Corral said the event was very nice.

S. Schippers made a motion for park rentals for commercial events, the organization must present a plan to the board at a regular board meeting prior to the event. The board will determine a commercial rate according to the nature and size of the event.

N. Bailey 2nd and ayes.

- ii. **Hall use for December – Scots Walk, etc.** – use acknowledged
Ellie asked about a key to the hall, Colleen has a key and needs to pass it to Ellie.
3. **Restroom donations** – VCSD will continue to use for restroom costs.
4. **VCA – Ellie Rutt** – No report
5. **Water Conservation measures** – Everyone needs to monitor.
6. **Cemetery Maintenance** – no report
7. **Late payment policy** – no report
8. **Annual Audit** –
 - a. **Auditor selection process** – no report
 - b. **N. Bailey letter** – Letter was sent
9. **Offer to purchase VCSD properties** – Previous meeting
10. **Board Ethics training and Certificates** – CSDA offers online training for free. Directors need to be in the system.

Hearing for those who wish to address the board:.

S. Schippers made a motion to adjourn the meeting at 8:34pm, N. Bailey 2nd and all ayes.

**Submitted
Sharon Owens
Secretary**

MEETING