



Volcano Community Services District
P.O. Box 72
Volcano CA 95689

PUBLIC MEETING
Virtual Meeting thru a Zoom Meeting
Covid-19 protocol
MINUTES OF REGULAR MEETING
October 1, 2020

Directors: Nancy Bailey- President
Jane Norcross – Vice President
Nick Rubini - Director
Gerald (Skip) Schippers - Director
Wendy Cooper – Director

The Agenda was posted at the Armory Hall, Store, and Post Office on, 09/27/2020. President N. Bailey called the meeting to order at 7:01pm. N. Rubini was absent. **A motion was made by W. Cooper to approve the consent agenda and minutes with one grammatical error, S. Schippers 2nd, and all ayes.**

STAFF REPORTS/ITEMS:

Billing Secretary/Treasurer's/Secretary's Report: S. Owens: – August & September: Checking Balance: \$14,900.43, CD1 \$5,707.20, CD2 \$27,436.22, CD4 \$24,733.54, CD#5 11,573.97 *Income* \$4,700.66 *Expenses* \$6,876.00 *Net Loss* \$2,175.34, see August & September's Treasurer's report. S. Owens reported, there has been a reduction in outstanding balances. S. Owens is still trying to find an attorney to have on retainer. Change in jurisdiction for the VCSD water system – we are being overseen by a state agency and not the county anymore.

District Engineer's Report – G. Barnes – email report: Some of the more important issues are as follows:

Well #2 is still out of service. I suggest that it be rehabbed like well one in 2019. It is a poor producer, and the entire pump and associated pipes need to be replaced.

The redwood tank is still offline. I have looked into several different lining options but have not found an applicator that is willing to take on the job yet.

The Amador County Health department is no longer the overseeing regulator for the District. It is now in the hands of the state. I have meet with the new regulator and the transition should be painless.

The restriction at the tunnel has mysteriously vanished. I can only assume that it was air locked for a long period of time and finally dissipated.

It is very possible that I will be leaving California in the next few weeks. I will be training Nick Lawson to handle VCSD affairs if things progress in the direction that will require a replacement for me. He has already been taking duties in my absence.

Hall Manager's Report – A. Macheel – A. Macheel was absent.

Covid-19 pandemic – Hall & Park rentals/Usage – N. Bailey reported California is orange for Amador County, new limits for people in hotels, and fitness facilities, current limits to 25% of capacity, which would limit the hall to 50 people. The hall rental contract will need to include the new limits and all rentals must follow state and county COVID guidelines, compliance will be on the renter to follow Amador county protocol. **S. Schippers made a motion to all allow hall rentals, with limits at the time of rental, the current limit is 25%, 50 people max and all Amador County and State COVID protocols are being followed. The hall renter will need to sanitize all doorknobs and fixtures touched. The renters will sign a release to comply with all protocols. W. Cooper, 2nd, N. Bailey abstained. 3 ayes.**

Fitness group – N. Bailey made a motion to approve the fitness group proposal as written, **S. Schippers 2nd, and all ayes.**

The Scotts walk will need to comply with hall limits at the time of the event. N. Bailey and S. Schippers will allow use if the group will comply with the current protocols and limitations.

N. Bailey made a motion to open the park. Park users must comply with state and county protocols and use at their own risk, W. Cooper 2nd, and all ayes.

Sign for park for no BBQ's – J. Norcross not yet.

Hall Storage – No report

Hall stairs – metal strip replacement and painting of steps – There are seven steps that need to be repaired and are at least 72". W. Cooper will look into repair options with N Rubini and they will let S. Owens know what they find if it needs to be purchased online. N. Norcross made a motion to approve, up to \$500 for the repair to the hall stairs, W. Cooper 2nd and all ayes.

Public restroom locking up – no report

Reservations update - November & December rental updates -

Regular Meeting AGENDA ITEMS Current:

CSDA – Dane Wadle - Gold Country Representative. VCSD has been a member since 2003. CSDA orks with small districts like ours, special district governess, and the latest legislative updates. Most do not affect us. The resource side is the best part for us. Training events at the leadership academy. Scholarship fund for training events. Dane 916-947-6432.

1. **Restroom arrangement with D. Dunn/Country Store – S. Schippers made a motion to discuss a contract with the new owner of the country store for restroom servicing, J. Norcross 2nd, and all ayes.** S. Schippers will get the keys back from Debbie Dunn.
2. **VCA – Colleen Rogers** – no report
3. **LAFCO, VCSD update** – no report
4. **Cemetery Maintenance & Headstone replacement** – VCA has some money for cemetery upkeep. J. Norcross has not gone to a meeting recently.
5. **Insurance Restroom & Water Tank and other items-** No report
6. **Late payment policy** – no action yet
7. **Rate Increase – S. Schippers made a motion to increase the base rate \$1.50 per month for six month beginning as soon as possible with a target date, ASAP after January 1st, 2021, and a second increase of \$1.50 to the base rate beginning six months after the first increase, J. Norcross 2nd, all ayes.**
8. **Annual Audit** – S. Owens delivered all materials to the CPA. The auditor walked the last meter reading with S. Owens. To reduce potential cost, S. Owens will reconcile all the hall rental information. S. Owens asked the auditor if a bi-annual audit is cheaper than an annual audit. The testing is easier for two years versus each year, making the audit a little cheaper.
9. **Double meter properties** – S. Owens has notified two property owners and meters are being restored to double meter billing.
10. **Prop 68 parks and recreation funds** – W. Cooper did some research about increasing and developing the park. She found maps and ownership; the land is staked but it is unclear where the boundary markers are. W. Cooper has maps and information. If the park is increased, there will be more to keep up. Possibly D. Ketron can show where the pins are. W. cooper will determine what we own, so we know what we own. The board feels the project does not have income potential to justify the cost and will not do the prop 68 project funding.

Follow up from previous meeting(s)

Hearing for those who wish to address the board:.

Adjournment J. Norcross made a motion to adjourn the meeting at 8:41 pm, W. Cooper 2nd all ayes.

Submitted

Sharon Owens

Secretary